



DR. PIXLEY KA ISAKA SEME LOCAL MUNICIPALITY

Dr Pixley Ka Isaka Seme Local Municipality is a grade three (03) municipality with its seat in Volksrust hereby invites applications from suitable qualified candidates who are committed, self-driven, motivated, service delivery driven and high performing professionals/practitioners for the positions of:

Internal / External Advertisement

1x IT Technician (Post Level 05)

MP304/CS/IT/003

Department of the Corporate Services

Remuneration: R452 735.89; R475 782.33 and R499 922.72 per annum

Subject to certain conditions, other municipal benefits as determined by the SALGBC are offered.

MINIMUM QUALIFICATIONS REQUIREMENTS	
Grade 12 plus National Certificate in Information Technology, Computer Science, Information Systems, Systems Support or Equivalent relevant ICT qualification (NQF Level 5 or higher). Computer Literacy (Micro Soft Office software). Valid driver's licence Code B	
WORK RELATED EXPERIENCE, SKILLS AND KNOWLEDGE	
Experience	2-5 years minimum relevant experience in ICT technical and analytical thinking.
Type of knowledge	Sound knowledge of Computer operating systems, hardware & software and other Local Government Legislations. Strong understanding how hardware, software and operating systems work.
Skills Requirements	Windows10/11 and Microsoft 365 Support. Active directory and User administration. LAN/WAN,TCP/IP,DNS,VLAN,Wi-Fi Network troubleshooting. Computer hardware, printers & peripheral support. Basic Windows Server, Backup & Infrastructure Support. ICT asset Management helpdesk/service-desk support. Basic Cybersecurity, end point protection & patch Management. Ability to document technical issues & maintain ICT records.
Core Functions	Provide first & second line technical support to municipal users. Install, configure, maintain & troubleshoot computers, laptops, printers & software. Support active directory, Microsoft 365, Windows & Network Infrastructure. Monitor & troubleshoot network connectivity & ICT equipment. Assist with serve, backup, cybersecurity & infrastructure maintenance. Maintain accurate ICT asset register & equipment allocation records. Log, track, resolve & escalate ICT incidents & service requests. Liaise with ICT service providers escalate technical matters when required. Maintain technical documentation, reports & ICT procedures. Provide technical support across municipal offices and facilities.

Enquiries must be directed to: The Human Resources Manager, Mr I M Shabangu during office hours at 017 734 6100.

A covering letter clearly stating the position applying for, comprehensive Curriculum Vitae, originally certified copies of ID and qualifications must accompany your application form. Applications should be made on the Municipal Application Form for employment which can be obtained from the Municipality. A person who fails to complete an application form, his or her application will not be considered.

Completion of the approved municipal assessment process coupled with vetting of qualifications, criminal record and previous employer checks will be conducted on all short-listed candidates. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). The successful candidate will have to sign an employment contract.

Interested and appropriately qualified people should address their applications to:

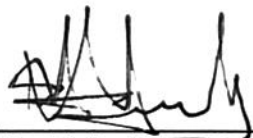
The Acting Municipal Manager Mr. FI Mofokeng, Dr. Pixley Ka Isaka Seme Local Municipality Private Bag X9011, Volksrust, 2470 or for attention of The Manager Human Resources, Municipal Offices; Cnr. Nelson Mandela Drive and Adelaide Tambo Street, Volksrust, 2470

If no reply is received within 60 days after the closing date, applicants must accept that the application was unsuccessful. The Council reserves the right not to make an appointment.

Women and people with disabilities are encouraged to apply. People with disabilities must state the nature of their disability in the application. 

NB. Applications submitted electronically or per facsimile shall be disqualified. Proof of canvassing and other unacceptable conduct will automatically disqualify an applicant.

Closing Date: 14 September 2026 at 16H30



Mr. FI Mofokeng
Acting Municipal Manager
Notice No: 61/2026