



DR. PIXLEY KA ISAKA SEME LOCAL MUNICIPALITY

2x HR INTERNSHIP PROGRAMME (12 Months Fixed Term Contract)

Applications are invited from suitably qualified candidates for appointment as Interns in the Corporate Services Department (Human Resource)

**Stipend: R6 500,00 per month
(Fixed All-inclusive 12 Months package)**

ESSENTIAL REQUIREMENTS

Intern should be in possession of Grade 12 plus tertiary qualification National Diploma in Human Resource Management and Practices registered at NQF Level 05. Must be Computer Literate. Full official academic record. Have knowledge of Windows spreadsheet applications.

ADDITIONAL INFORMATION

Originals of all qualifications attached in the application might be required in the interview. Candidate must reside within Dr Pixley Ka Isaka Seme Local Municipality and should not have benefited from previous Learnership or Internship. The training programme is aimed at graduates in practical (Internship Programme) for human resources management. Upon acceptance of appointment, candidate will be required to sign the internship agreement with the municipality.

COMPULSORY DOCUMENTS

Application Letter. Municipal application form (available at the reception). Curriculum Vitae. Certified copy of ID. Certified copy of qualifications. Proof of residence. Testimonial letter from any public figure (Principal, Councilor, Pastor etc.) confirming your proof of residence.

SPECIAL CONDITIONS

Failure to produce original qualifications when required will disqualify your application. Canvassing for appointment will be automatically disqualifying any applicant. Furnishing of incomplete Municipal Application form and incorrect information will automatically disqualify your application or lead to immediate termination of your appointment.

1x Architecture INTERNSHIP PROGRAMME (12 Months Fixed Term Contract)

Applications are invited from suitably qualified candidates for appointment as Interns in the Planning and Development Department

**Stipend: R6 500,00 per month
(Fixed All-inclusive 12 Months package)**

ESSENTIAL REQUIREMENTS

Intern should be in possession of Grade 12 plus tertiary qualification Bachelor of Built Environment in Architecture at NQF Level 07. Full official academic record. Good knowledge of architectural design principles and construction.

ADDITIONAL INFORMATION

Originals of all qualifications attached in the application might be required in the interview. Candidate must reside within Dr Pixley Ka Isaka Seme Local Municipality and should not have benefited from previous Learnership or Internship. The training programme is aimed at graduates in practical (Internship Programme) for Information Technology. Upon acceptance of appointment, candidate will be required to sign the internship agreement with the municipality.

COMPULSORY DOCUMENTS

Application Letter. Municipal application form (available at the reception). Curriculum Vitae. Certified copy of ID. Certified copy of qualifications. Proof of residence. Testimonial letter from any public figure (Principal, Councilor, Pastor etc.) confirming your proof of residence.

SPECIAL CONDITIONS

Failure to produce original qualifications when required will disqualify your application. Canvassing for appointment will be automatically disqualifying any applicant. Furnishing of incomplete Municipal Application form and incorrect information will automatically disqualify your application or lead to immediate termination of your appointment.

Enquiries must be directed to: The Human Resources Manager, Mr IM Shabangu during office hours at 017 734 6100.

Interested and appropriately qualified people should address their applications with all the above mentioned documents to:

The Acting Municipal Manager Mr. FI Mofokeng, Dr. Pixley Ka Isaka Seme Local Municipality
Private Bag X9011, Volksrust, 2470 or

Municipal Offices;

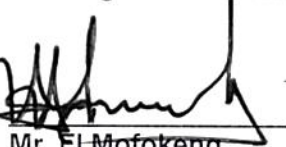
Cnr. Nelson Mandela Drive and Adelaide Tambo Street, Volksrust, 2470

If no reply is received within 60 days after the closing date, it must be accepted that the application was unsuccessful. The Council reserves the right not to make an appointment.

Women and people with disabilities are encouraged to apply. People with disabilities must state the nature of their disability in the application. 

NB. Applications submitted electronically or per facsimile shall be disqualified. Proof of canvassing and other unacceptable conducts will automatically disqualify an applicant.

Closing Date: 11 September 2026 at 16h30



Mr. FI Mofokeng
Acting Municipal Manager
Notice No: 64/2026