



DR. PIXLEY KA ISAKA SEME LOCAL MUNICIPALITY (MP 304)

Dr Pixley Ka Isaka Seme Local Municipality is a grade three (03) municipality with its seat in Volksrust hereby invites applications from suitably qualified candidates who are committed, self-driven, motivated, service delivery driven and high performing professionals/practitioners for the positions of:

ADVERTISEMENT DIRECTOR PLANNING AND DEVELOPMENT – (PERMANENT) (AS PER GOVERNMENT GAZETTE NO. 46740 OF 17 AUGUST 2022)

The successful candidate will be expected to enter a performance contract and sign a Performance Agreement with the Municipal Manager.

REMUNERATION PACKAGE: Will be determined as per the Local Government Upper Limits of total cost remuneration packages of an-inclusive package payable to Managers directly accountable to Municipal Managers of a Category three (03) Municipality in terms of Government Gazette No: 53882 dated 18 December 2025: (Minimum) R1 205 976.00 / (Midpoint) R1 386 180.00 / (Maximum) R1 566 384.00 per annum.

HIGHER EDUCATION QUALIFICATION	
Grade 12 plus bachelor's degree in Economic Sciences / Town and Regional Planning / Development Studies or Equivalent. Registration as a Professional planner in accordance with the planning profession act, 2002 (Act No. 35 of 2002) will be an added advantage. Certificate in Municipal Finance Management (MFMP) or Certificate Programme in Municipal Development (CPMD) will be an added advantage. Valid driver's license (minimum Code B).	
WORK RELATED EXPERIENCE AND KNOWLEDGE	
Experience	(5) years relevant experience at senior and middle management level.
Type of knowledge	Good knowledge and understanding of relevant policy and legislation. Good knowledge and understanding of Institutional governance systems and performance management. Must have extensive knowledge of the public office environment. Understanding of supply chain management regulations, knowledge of spatial, town and development planning, financial management, achievement driven, initiative and innovative, people management oriented and empowerment, conflict management, teamwork, and collaboration. Knowledge and understanding of Local economic development project and programme management.
Key Performance Areas	Management of the entire Planning & Development, Department which includes but may not be limited to Town & Regional Planning, Human Settlements, Land & Property Administration and Building Control. Assume overall responsibility over management and administration of the department, which is responsible for the following functions: Coordination and facilitation of strategic planning, Economic Planning and Development, Economic research, Spatial planning and development, investments and trade promotions; ensure the provision of strategic leadership and service delivery planning and management; strategic performance management and change management; financial management of the department; audit and assurance, governance and risk management; financial risk management, asset management and directing development and monitoring of systems; policies; procedures and processes to adhere to correct working operations and practices. Provision of GIS support and analysis and the undertaking of specific GIS related projects and initiatives. Align departmental plans and objectives with the municipal Integrated Development Plan and strategic objectives. Plan draft monitor and implement IDP.

RE-ADVERTISEMENT (MP 304)

(Candidates applied previously should re-apply)

DIRECTOR INFRASTRUCTURE SERVICES – (PERMANENT) **(AS PER GOVERNMENT GAZETTE NO. 46740 OF 17 AUGUST 2022)**

The successful candidate will be expected to enter a performance contract and sign a Performance Agreement with the Municipal Manager.

REMUNERATION PACKAGE: Will be determined as per the Local Government Upper Limits of total cost remuneration packages of an-inclusive package payable to Managers directly accountable to Municipal Managers of a Category three (03) Municipality in terms of Government Gazette No: 53882 dated 18 December 2025: (Minimum) R1 205 976.00 / (Midpoint) R1 386 180.00 / (Maximum) R1 566 384.00 per annum.

MINIMUM QUALIFICATIONS REQUIREMENTS	
Grade 12 certificate plus Bachelor of Science Degree in Engineering / B-Tech: Engineering or equivalent. Certificate in Municipal Finance Management (MFMP) or Certificate Programme in Municipal Development (CPMD) will be an added advantage. Registration with recognise professional body will be an added advantage. Valid driver's license (minimum Code B).	
WORK RELATED EXPERIENCE AND KNOWLEDGE	
Experience	5 years experience at Middle Management level or as Programme / Project Manager and 3-4 years must be professional / management level engineering management experience.
Type of knowledge	Good knowledge and understanding of relevant policy and legislation. Good knowledge and understanding of Institutional governance systems and performance management. Must have extensive knowledge of the public office environment. Must be able to formulate engineering master planning, project management and implementation. Good knowledge of Supply Chain Management regulations and the Preferential Procurement Policy Framework Act No 5 of (2000). A high degree of aptitude to operational planning, decision-making, human resource planning and motivation. A strategic thinker who possesses leadership qualities with strong general management skills Knowledge of coordination and oversight of all specialised support functions.
Key Performance Areas	*Draft and ensure implementation of the departmental strategic plan and SDBIP. Prepare and take control of the departmental budget, Human Resources, Labour management & other resources in accordance with local government legislation and treasury regulations. Develop and monitor the implementation of the departmental policies and by-laws. To efficiently and effectively manage and develop the day-to-day operations, procedures, processes and resources of the directorate. Planning, providing, administering and maintaining sewage, water and solid waste services. Managing and administering electricity distribution and support services. Efficient maintenance of roads, transport and civil works. Ensure the sustainable provisioning of the engineering services including infrastructure development and maintenance.

Enquiries must be directed to: The Director Corporate Services, Mr. F I Mofokeng during office hours, at 017 734 6143.

A covering letter clearly stating the position applying for, comprehensive Curriculum Vitae, originally certified copies of ID and qualifications, must accompany your application form. Applications should be made on the Municipal Application Form for employment which can be obtained on the municipal website (<http://pixleykaseme.gov.za>) or Municipal Office. A person who fails to complete an application form, his or her application will not be considered.

Completion of the approved municipal assessment process coupled with vetting of qualifications, criminal record and previous employer checks will be conducted on all short-listed candidates. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). The successful candidate will have to sign an employment contract.

Interested and appropriately qualified people should address their applications to:

The Municipal Manager Mr. M.A Ngcobo, Dr. Pixley Ka Isaka Seme Local Municipality Private Bag X9011, Volksrust, 2470 or for attention of The Manager Human Resources, Municipal Offices; Cnr. Nelson Mandela Drive and Adelaide Tambo Street, Volksrust, 2470

If no reply is received within 60 days after the closing date, applicants must accept that the application was unsuccessful. The Council reserves the right not to make an appointment.

Dr Pixley Ka Isaka Seme Local Municipality is an Affirmative employer and committed to the implementation of the Employment Equity Plan, people from designated groups are therefore encouraged to apply.

Women and people with disabilities are encouraged to apply. People with disabilities must state the nature of their disability in the application. 

NB. Applications submitted electronically or per facsimile shall be disqualified. Proof of canvassing and other unacceptable conduct will automatically disqualify an applicant.

Closing Date: 14 April 2026 at 16H30

Please note that it is the responsibility of the applicant to ensure that the application reaches the municipality on or before the closing date mentioned above.



MR. MA NGCOBO
MUNICIPAL MANAGER
Notice No: 25/2026

Date Issued: 25/03/2026